

**HIGHLAND FIRE DISTRICT
Board of Fire Commissioners
SPECIAL Capital Project Meeting
August 4, 2026 @ 6:00PM at St #1**

Commissioners:	Kevin Rizzo	(PRESENT)
	James Anzalone, Jr.	(PRESENT)
	Alan Barone	(PRESENT)
	Charly Long	(ABSENT)
	Gina Hansut	(PRESENT)
District Secretary	Leslie B. Benson	(PRESENT)
District Treasurer	Fred DeMaio	(ABSENT)
Chief	Jeffrey DiMetro	(PRESENT)

Chairman Rizzo called the special meeting to order at 6:00PM, led the salute to the flag, and asked for a moment of silence.

Tonight, we will be discussing the Capital Improvement Project for Station #2 with Architect Peter Cirillo.

Peter discussed the drawings as page 2 is like the first design and explained the renovations to the existing building. Renovate existing bathrooms near training room. Radio room, PPE room flipped to the left and bays to the right. Entrance in back with 8 parking spots.

Snow plowing is a concern...and possibly redesigning the island and differentiate parking.

The surveyor did not locate the septic so if unknown put in a new septic.

A location for selling Christmas trees and we need to add a physical fitness room and storage building to support the barbecues. New fuel station added and discussing the pavilion.

This design is 6675 square feet. The board needs to determine what they are comfortable spending and look into the future. The last major bond was in 1990. Bunk area unfinished and could be in 5 years, we could be running duty crews – volunteer members.

Discussion on the size of the building, the appearance of the outside of the building – what type of roof, and the exterior as all thoughts are welcomed. What types of doors do we want and exterior options. We didn't talk of bunks, but Peter framed them out – see the future plan. Discussion on janitors' closet, bigger bathrooms by removing the office space. The radio room and hallway are important so you can enter from the hallway.

The next phase is site plan / floor plan, and start developing sections and elevations.

The board would like glass doors, brick and standing seam roof.

Peter C needs a civil engineer. The survey doesn't have a finished floor and add wetlands to it. Commissioner Rizzo is getting a title search.

Next step is elevation.

New business:

IT – We received both proposals to review. Both companies bill differently – IT Connection is per hour versus monthly

Next week we will discuss and decide which service will work best.

Commissioner Rizzo will reach out to MCS

2015 Tahoe - Member on their way back from training was involved in an accident. Insurance will have adjuster sent to look at the vehicle. We are waiting for the accident report.

Stipend vs district vehicle – Now, we pay mileage if member takes their personal vehicle.

Insurance meeting on 8/12/26 – They are reviewing SOP's and policies.

Adjournment:

MOTION: Commissioner Anzalone moved to adjourn at 7:25PM seconded by Commissioner Hansut.

Vote: 4 Yes 0 No 0 Abstain 1 Absent (Commissioner Long)

Motion was carried.

Respectfully Submitted



Leslie B. Benson, District Secretary

APPROVED BOFC 9-15-26